

**AGENDA**  
**PUBLIC BUILDING AUTHORITY**  
**January 31, 2024 Meeting**

**Sevierville Civic Center – LeConte Room**

**12:00 Noon**



**AGENDA**  
**PUBLIC BUILDING AUTHORITY**  
**January 31, 2024**  
**Sevierville Civic Center – LeConte Room**  
**12:00 NOON**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Invocation

**B. ROLL CALL**

**C. MINUTES – October 31, 2023**

**D. PUBLIC FORUM**

**E. REPORTS**

**F. OLD BUSINESS**

**G. NEW BUSINESS**

1. Consider approval to **purchase additional adhesive for Fitness Center floor** – *Bob Moncrief*

**H. OTHER BUSINESS**

**I. ADJOURNMENT**

**PUBLIC BUILDING AUTHORITY of the  
CITY OF SEVIERVILLE, TENNESSEE**

**October 31, 2023**

A called meeting of the Public Building Authority of the City of Sevierville, Tennessee, was held at Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on October 31, 2023, at 2:00 PM.

**There were present and participating at the meeting:**

Brenda McCroskey, Secretary/Treasurer

Jim Medlin, Director

Howard Murrell, Director

Jessica Ratcliff, Director

Rodney Tarwater, Director

Andrew Temple, Chairman

**Absent:**

Mike Sutton, Vice Chairman

**Senior Staff Present:**

Lynn McClurg, CFO/City Recorder

Ed Owens, City Attorney

Dustin Smith, Deputy City Administrator

Russell Treadway, City Administrator

Chairman Temple chaired the meeting with Lisa Taylor as secretary of the meeting. A motion was made by Vice Chairman Tarwater and seconded by Director Murrell to approve the August 2, 2023, minutes and to dispense with the reading. Motion carried.

**PUBLIC FORUM**

Chairman Temple opened the public forum. There being no comments, the public forum was closed.

**OLD BUSINESS**

Chairman Temple recognized Lucas Munasque, who requested a correction for purchasing door hardware for the Community Center. Munasque stated that the vendor approved in the August 2, 2023 meeting was not a Sourcewell approved vendor and requested approval of the following vendors:

- Build with Ferguson      \$2,462.32 (Lock cores)
- Grainger                      \$5,991.03 (Lock levers & cylindrical locks)
- Newstone                      \$5,223.00 (Exit devices)
- Newstone                      \$2,598.00 (Locksmithing)

A motion was made by Director McCroskey and seconded by Vice-Chairman Tarwater to approve the purchases as requested. Motion carried.

**NEW BUSINESS**

Chairman Temple opened the floor for nominations of officers, Temple informed the Board Vice-Chairman Tarwater was stepping down as an officer. A motion was made by Director Tarwater and seconded by Director Medlin for Director McCroskey to continue in the position of Secretary/Treasurer. Motion Carried. A motion was made by Director Medlin and seconded by Director Murrell for Director Sutton for Vice-Chairman. Motion carried. A motion was made by Director Murrell and seconded by Director Medlin for Chairman Temple to continue in that position. Motion carried.

Chairman Temple recognized Lucas Munasque, who requested approval to purchase flooring for the Community Center Children's center in the amount of \$11,312.22 from Interface under State contract

#72746 Vendor Number 0000157845. A motion was made by Director Tarwater and seconded by Director Ratcliff to approve the purchase as requested. Motion carried.

There being no further business to discuss, the meeting adjourned at 2:08 PM.

Approved: \_\_\_\_\_  
Andrew Temple, Chairman

Attest: \_\_\_\_\_  
Lisa K. Taylor, Recorder



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## PBA Board Memorandum

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**DATE:** January 31, 2024

**AGENDA ITEM:** Consider approval to purchase additional adhesive for Fitness Center floor.

**RESPONSIBILITY:** Bob Moncrief

**PRESENTATION:** Flooring and adhesive for the Fitness Center floor was approved by PBA 3/29/23. This invoice is for additional adhesive required. Consider approval for \$3,852.

**REQUESTED ACTION:** Approve as presented.

**nora systems, Inc.**

9 Northeastern Blvd.  
Salem, NH 03079  
Phone: (603) 894-1021  
Toll-Free: 1-800-332-NORA



ORIGINAL

**INVOICE**

ZTA

INVOICE NO/DATE  
21211185 01/23/2024

PURCHASE ORDER 24-06682  
ORDER NO DELIVERY 2539931  
NOTE CUSTOMER NO 60627870  
C/S DEPARTMENT 211671  
PHONE Chelsea Prisco  
EMAIL 800-336-0225  
Chelsea.Prisco@nora.com

City of Sevierville  
PO Box 5500  
Sevierville TN 37864

District: U006 / KAM:

**DELIVERY ADDRESS**

City Of Sevierville  
David Curd (865) 453-5504  
310 Robert Henderson Rd, ,  
SEVIERVILLE TN 37862

**PROJECT** OPP-736025

nora - Sevierville Com  
310 Robert Henderson R  
Sevierville 37862

**PLEASE REMIT TO:**

nora systems, Inc.  
23248 Network Place  
Chicago, IL 60673-1232

(U.S. \$ Only)

**THIS INVOICE INCORPORATES BY REFERENCE (WITH THE SAME FORCE AND EFFECT AS THOUGH FULLY SET FORTH HEREIN) THE TERMS AND CONDITIONS OF SALE**

<https://www.interface.com/US/en-US/about/index/Legal-Disclaimer>

TERMS OF PAYMENT

NET 30 DAYS

TERMS OF DELIVERY FOB Salem NH PPD

METHOD OF SHIPMENT Truck

QUANTITIES ROUNDED TO NEAREST FULL SALES UNIT. PRICES SUBJECT TO CHANGE WITHOUT NOTICE.

LINE ITEM	ARTICLE DESCRIPTION	U/M	QUANTITY SHIPPED	PRICE PER UNIT (USD )	AMOUNT (USD )
0100	00504102 nora PU MR 95 adhesive nora® PU MR95# 1.5 gallons	PC	24	160.50	3,852.00

3  
**nora systems, Inc.**  
9 Northeastern Blvd.  
Salem, NH 03079  
Phone: (603) 894-1021  
Toll-Free: 1-800-332-NORA



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City of Sevierville  
PO Box 5500  
Sevierville TN 37864

LINE ITEM	ARTICLE DESCRIPTION	U/M	QUANTITY SHIPPED	PRICE PER UNIT (USD )	AMOUNT (USD )
	TOTAL before Tax				3,852.00
	Tax amount				0.00
	TOTAL				3,852.00